DODGE COUNTY EXECUTIVE COMMITTEE

April 7, 2014, 8:00 A.M.
FIRST FLOOR, AUDITORIUM – ROOMS H and I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order by Dodge County Executive Committee Chairman, Russell Kottke, at 8:00 a.m.

Members present: Bischoff, Borchardt, David, Frohling, Johnson, Kottke, and Miller.

Members absent: None.

Others present: County Administrator Jim Mielke, Emergency Management Director Amy B. Nehls, County Clerk Karen Gibson, Deputy County Clerk Christine Kjornes, Corporation Counsel John Corey, Clearview Administrator Jane Hooper, Sheriff Patricia Ninmann, Dodge County Highway Commissioner Brian Field, County Board Supervisor Jeff Schmitt, and UW-Extension Director Jeff Hoffman.

Motion by David, 2nd by Bischoff to approve the March 3, 2014 minutes as presented. Motion carried.

Clearview Administrator Jane Hooper gave a slide show presentation regarding her attendance at the Leadership Wisconsin International Seminar in Tanzania, Africa, on March 3-18, 2014.

Dodge County Highway Commissioner Brian Field and County Board Supervisor Jeff Schmitt, a member of the Dodge County Highway Committee, provided an oral report on their attendance at the annual Transportation Development Authority Legislative Fly-In in Washington, D.C., on April 2-4, 2014. Commissioner Field reported that there is still a lack of federal funds and a shift in taxing responsibilities should occur from state to local government, a term Commissioner Field referred to as "devolution." Supervisor Schmitt reported that it was a great experience for him to have met with various members of the United States Congress.

Supervisor Johnson recommended to the Committee that the Committee should consider a resolution similar to a resolution approved by the Outagamie County Board of Supervisors on February 25, 2014, to oppose lifting the state law limiting non-resident alien land ownership. Corporation Counsel John Corey will draft a resolution for presentation to the Executive Committee at its May 5, 2014 meeting.

Motion by Miller, 2nd by David to authorize out-of-state travel for the Sheriff's Department Explorer Post Advisors Officer Bill Pasier, Detective Chad Haase and Sergeant Dale Schmidt, to attend the National Law Enforcement Exploring Conference in Bloomington, Indiana, on July 14-19, 2014. Motion carried. Sheriff Ninmann reported that the expenses for this out-of-state travel will be paid from the Crime Prevention Fund.

Motion by Johnson, 2nd by Frohling to authorize out-of-state travel for 4 H Youth Development Agent Sally Schoenike, to attend the Space Camp in Huntsville, Alabama, on April 24-28, 2014. Motion carried.

Motion by Bischoff, 2nd by Miller to authorize out-of-state travel for UW Extension Family Living Agent Patti Carroll, to attend the Contemporary Family Conference in Miami, Florida, on April 25-26, 2014. Motion carried.

DODGE COUNTY EXECUTIVE COMMITTEE
April 7, 2014, 8:00 A.M.
FIRST FLOOR AUDITORIUM – ROOMS H and I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039
Page 2 of 5

Motion by Johnson, 2nd by Bischoff to authorize out-of-state travel for Dodge County Highway Shop Superintendent John Haase and Stock Clerk John Schuster, to attend the 2014 Fastenal Expo in Indianapolis, Indiana, on April 15-17, 2014. Motion carried. Commissioner Field reported that this out-of-state travel will be at no expense to Dodge County.

Ms. Gibson reviewed agenda items for the Tuesday, April 15, 2014 County Board meeting. Ms. Gibson reported that the agenda will include the oath of office for the County Board Supervisors, the introduction of new members, the presentation of the annual report from the Sheriff's Department, and Resolutions from the Executive Committee, Law Enforcement Committee, and Planning, Development and Parks Committee.

Supervisor Johnson asked permission from Chairman Kottke for Commissioner Field and Supervisor Schmitt to provide an oral report to the Dodge County Board of Supervisors at the April 15, 2014 County Board meeting, on their attendance at the annual Transportation Development Authority Legislative Fly-In in Washington, D.C. Chairman Kottke directed the County Clerk to add this item to the April 15, 2014 County Board meeting agenda.

The Committee discussed whether or not the members of the UW-Extension Education Committee should be appointed or elected. In the past, five members were elected by the County Board to serve on the UW-Extension Education Committee. However, Wisconsin State Statutes allow for the appointment to the UW-Extension Education Committee of a public school administrator resident in the county. UW-Extension Director Jeff Hoffman recommends that Dodgeland School District Administrator, Annette Thompson, be appointed to the UW-Extension Education Committee. Mr. Hoffman also recommends that the other members of the UW-Extension Education Committee be appointed, rather than elected. Motion by Frohling, 2nd by David to recommend to the County Board of Supervisors by Resolution that the County Board Rules of Order be changed to provide that all members of the UW-Extension Education Committee be appointed, rather than elected. Motion carried.

The Committee discussed whether or not the members of the Highway Committee should be elected or appointed. At the present time the members of the Highway Committee are elected. Motion by Johnson, 2nd by Frohling to recommend to the County Board of Supervisors by Resolution that the County Board Rules of Order be changed to provide that all members of the Highway Committee be appointed, rather than elected. Motion carried.

The Committee reviewed and discussed a proposed Resolution regarding changes to the County Board Rules of Order. Motion by Frohling, 2nd by Bischoff to approve the proposed Resolution regarding changes to the County Board Rules of Order with the addition of the change to provide that members of the UW-Extension Education Committee be appointed rather than elected, and with the addition of the change to provide that members of the Highway Committee be appointed rather than elected. Motion carried.

The Committee discussed whether or not the term of membership on all committees, commissions or boards where the appointment is made by the Board Chairman and confirmed by the County Board shall be for a one-year term or a 2-year term. Motion by Bischoff, 2nd by David to recommend to the

DODGE COUNTY EXECUTIVE COMMITTEE
April 7, 2014, 8:00 A.M.
FIRST FLOOR AUDITORIUM – ROOMS H and I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039
Page 3 of 5

County Board of Supervisors by Resolution that County Board Rule of Order No. 33 be changed to provide that the term of membership on all committees, commissions or boards where the appointment is made by the Board Chairman and confirmed by the County Board shall be for a two-year term rather than a one-year term, except as otherwise provided by a resolution, ordinance, or Wisconsin Statute. Motion carried.

Motion by Johnson, 2nd by Miller, to reconsider the recommendation to the County Board of Supervisors by Resolution that the County Board Rules of Order be changed to provide that members of the Highway Committee be appointed rather than elected. Supervisors Johnson requested a roll call vote. Frohling – No; Miller – Yes; David – No; Kottke – No; Johnson – Yes; Bischoff – No; Borchardt – Yes. Motion to reconsider failed by a vote of 3 Yes and 4 No.

The Committee discussed the placement of items on the April 15, 2014 County Board meeting agenda. It was the consensus of the Committee that the order of the agenda will be as follows: Election of County Board Chair; Resolution regarding proposed changes to County Board Rules of Order; election of 1st Vice Chair; and, election of 2nd Vice Chair.

Administrator Mielke reported that a claim arising from an incident that occurred on February 20, 2014 wherein a Dodge County Highway Department snowplow truck caused damage to another vehicle has been paid. Administrator Mielke further reported that the operator of a Dodge County Highway Department truck was involved in an incident at Kwik Trip that caused damage to another vehicle.

Mr. Mielke provided an oral update on the LEAN Government Initiative. Mr. Mielke reported that on March 11, 2014, he and the Director of Human Services and Health Janet Wimmer, and Clinical and Family Services Manager Alyssa Schultz attended a LEAN Fundamentals for Local Government Training Conference in Green Bay, Wisconsin, which was sponsored by Brown County. Mr. Mielke further reported that he has extended an invitation to Brown County Register of Deeds Cathy Williquette Lindsay, Chair of the Brown County LEAN Steering Committee, to visit Dodge County and share her LEAN Government experiences with county department heads.

At 10:00 a.m., Supervisor Johnson asked Chairman Kottke to excuse Supervisor Johnson from further attendance at this meeting. Chairman Kottke excused Supervisor Johnson from further attendance at this meeting.

Corporation Counsel John Corey provided an oral update to the Committee regarding the proposed sale of the Office Building located at 143 E. Center Street, in the City of Juneau. Mr. Corey reported that three individuals have expressed interest in purchasing the Office Building, during the week of March 31, 2014, Assistant Corporation Counsel Peter Navis and Maintenance Director Russ Freber provided a tour of the Office Building to an interested individual to view and inspect the building, this individual has requested utility statements from Russ Freber, the Office Building has been placed on the website of Wisconsin Surplus Online Auction, and the auction will end on April 21, 2014.

Mr. Corey provided an oral update to the Committee regarding the offer to purchase vacant real estate owned by Dodge County. Mr. Corey reported that he contacted the Wisconsin Department of Transportation and has been informed by Scott Hinkel, an employee of the Wisconsin Department of

DODGE COUNTY EXECUTIVE COMMITTEE
April 7, 2014, 8:00 A.M.
FIRST FLOOR AUDITORIUM – ROOMS H and I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039
Page 4 of 5

Transportation, that the Wisconsin Department of Transportation will not issue a permit for a driveway for the parcel of real estate which is the subject of the offer to purchase. Supervisor Frohling reported that on April 4, 2014, he received a call from the interested party indicating there may be an opportunity to secure driveway access to the parcel of vacant real estate that is the subject of the offer to purchase, by relocating both permitted driveways to different locations. Mr. Corey confirmed that the offer to purchase dated February 3, 2014 expired on April 2, 2014.

Emergency Management Director Amy Nehls provided an oral update to the Committee regarding the status of contract negotiations by and between Dodge County and AT&T regarding a proposal by AT&T to co-locate radio communications equipment on the Juneau radio communications tower. Ms. Nehls reported that Emergency Management Deputy Director Joe Meagher and Assistant Corporation Counsel Zev Kianovsky are working on a contract for the AT&T co-location at the Juneau radio communications tower and Ms. Nehls and Senior Land Information Specialist Dave Addison are currently working with surveyors to finish the premises description and the build-site description for the contract.

Ms. Nehls provided an oral update to the Committee regarding the Simulcast grant, as follows: The radio communications sites currently used by Dodge County, and the radio communications sites to be used in the future by Dodge County, on which simulcast equipment to be purchased with regional Assistance to Firefighters grant (AFG) funds, will be located, have been surveyed; On April 3, 2014, Ms. Nehls, Emergency Management Deputy Director Joe Meagher, Dodge County Radio Technician Dale Marks, and Fox Lake Fire Chief Aaron Paul, participated in a conference call with Engineer Len Koehnen, and Gary Therkelsen of G.J. Therkelsen & Associates, Inc., to discuss the request for proposal before putting it out for bids; The request for proposal was released on April 4, 2014 and will be open for 30 days; The bid opening will not be open to the public; The deadline for closing the Simulcast grant is July 31, 2014; and, Ms. Nehls does not foresee the need for an extension of the deadline for closing the Simulcast grant.

Ms. Nehls reported that Chapter 6 of the Dodge County Code of Ordinances, which pertains to Dodge County Emergency Management, is in need of revision. Ms. Nehls further reported that she has obtained information from other counties that will be helpful to her in making the necessary revisions to Chapter 6 of the Dodge County Code of Ordinances, and that she is working on revisions to Chapter 6 of the Dodge County Code of Ordinances.

Ms. Nehls reported that on April 3, 2014, the Rural Water Association sent out its monthly newsletter with a request for its members to contact local Emergency Managers about the cold winter weather of 2013-2014 and the effects it has had on local utilities, on March 4, 2014, Amy Nehls and Joe Meagher attended a meeting of a local Department of Public Works group at which the topics of the road salt shortage and the breakage of water pipes due to cold winter weather were discussed, that due to the high volume of telephone calls to Wisconsin Emergency Management, Wisconsin Emergency Management has asked county emergency management directors to contact local utility companies to determine their cost of repairing water pipes which have broken due to cold weather during the winter of 2013-2014, the data regarding the cost of repairing the broken water pipes may be used to submit a Uniform Disaster Situation Report to the State of Wisconsin, and she will contact local utility companies to determine the cost of repairing broken water pipes and will submit this information to Wisconsin Emergency Management.

DODGE COUNTY EXECUTIVE COMMITTEE
April 7, 2014, 8:00 A.M.
FIRST FLOOR AUDITORIUM – ROOMS H and I
DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039
Page 5 of 5

Ms. Nehls provided a brief oral update to the Committee regarding the status of contract negotiations by and between Dodge County and Bertram Wireless regarding a proposal by Bertram Wireless to co-locate radio communications equipment on the Ashippun Radio Communications Tower. Ms. Nehls further reported that Dodge County has received a sum of money equal to 3 monthly payments from Bertram Wireless, but Bertram Wireless has not yet co-located radio communications equipment on the Ashippun radio communications tower. Ms. Nehls further reported that she has not received any communications from Netwurx.

Mr. Mielke reviewed the *Gannett Wisconsin Media Investigative Team* letter regarding compiling information for a database of Dodge County Employees.

Chairman Kottke asked Supervisor David and Supervisor Borchardt their thoughts on the goals of the Executive Committee. Supervisor David requested the Committee do what is best for taxpayers in Dodge County. Supervisor Miller suggested that reports from Wisconsin County Association go to all County Board Supervisors.

Chairman Kottke reported that he attended a Madison Area Technical College Board meeting on March 3, 2014.

Supervisor Borchardt reported that he will attend a Waukesha Area Technical College Board meeting on April 10, 2014.

Mr. Mielke reported that County Official Workshops have been scheduled to occur in the month of May and that he would like to offer the new County Board members the opportunity to attend.

Supervisor Miller asked that an emergency evacuation plan be in place in the event of an emergency during all Committee meetings, not just the County Board meetings. Mr. Mielke explained that discussions are ongoing regarding this topic and the security video entitled "Run, Hide, Fight" was intended to be viewed at this meeting, but will be added to the May 5, 2014 Executive Committee meeting agenda.

Meeting adjourned at 10:30 a.m. by the order of the Chairman.

The next regular meeting is scheduled for Monday, May 5, 2014 at 8:00 a.m.

Mary Ann Miller, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.